

Greenwich Township Board of Supervisors
Reorganizational Meeting
Tuesday, January 2, 2024 @ 7 p.m.

Attending: Supervisors: Dean Spohn, Victor Berger, Steven Diehl, Professional Staff: Ryan Wessner-LTL Consultants, Colin Macfarlane-Kozloff Stoudt P.C., and Diane Hollenbach-Administrator

Guests: Linda Wood, Andrew Dietrich, and Dean Scott

Mr. Spohn called the Greenwich Township Reorganization Meeting to order at 7 p.m. and asked everyone to rise for the Pledge of Allegiance.

ANNOUNCEMENTS:

Please state your name and address if addressing the Board. This meeting will be recorded for the accuracy of the minutes and deleted. Attending visitors may also be recording.

REORGANIZATION

Chairman Protem Mr. Macfarlane asked for nominations for the positions of Chair and Vice Chair of the Board of Supervisors for 2024.

A motion was made by Mr. Diehl to nominate Dean Spohn as Chairman of the Board of Supervisors in 2024.

A motion was made by Mr. Spohn to nominate Victor Berger as Vice Chairman of the Board of Supervisors in 2024. Hearing no other nominations, Mr. Macfarlane closed the nominations and called for the vote.

A motion was made by Mr. Diehl, seconded by Mr. Berger to approve the nomination of Dean Spohn as Chairman and Victor Berger as Vice Chairman of the Greenwich Township Board of Supervisors in 2024. All voted in favor. Motion carried. Mr. Macfarlane turned the meeting over to the Chairman.

PUBLIC COMMENT: None

A motion was made by Mr. Berger, seconded by Mr. Diehl, to set the Meeting Schedule for the Board of Supervisors as the first Monday of every month with the exception of September, which will occur on the first Tuesday of that Month and authorize the secretary to advertise the 2024 meeting dates. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to designate the Reading Eagle as the publication for the advertisement of public notices. All voted in favor. Motion carried.

STAFF APPOINTMENTS

A motion was made by Mr. Diehl, seconded by Mr. Berger, to appoint Diane Hollenbach as Administrator/Secretary/Treasurer. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to appoint Bobby Follweiler as Road Master. All voted in favor. Motion carried.

Greenwich Township Board of Supervisors
Reorganizational Meeting
Tuesday, January 2, 2024 @ 7 p.m.

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to appoint Victor Berger as Assistant Road Master. Mr. Spohn and Mr. Diehl voted in favor and Mr. Berger abstained. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to appoint Diane Hollenbach Open Records Officer. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to appoint Matt Brett as Emergency Management Coordinator and Director of Em. Svc. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to appoint Ken Sanner as Vacancy Board Chair. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to adopt Resolution 2024-01 Re-appointing employees and setting wages. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the Township Holiday Schedule. All voted in favor. Motion carried.

PROFESSIONAL APPOINTMENTS

A motion was made by Mr. Diehl, seconded by Mr. Berger, to appoint Kozloff Stoudt PC as Township Solicitor.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to appoint Orlando Law Office as Zoning Hearing Board Solicitor. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to appoint LTL Consultants as Township Engineer. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to appoint LTL Consultants as 3rd party to act as Zoning Officer, Building Code Inspector and Driveway Permit Officer. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to adopt Resolution 2024-02 Establishing 2024 Fee schedule. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to appoint Keystone Consulting Engineers as Township Sewage Enforcement Officer. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to adopt Resolution 2024-03 Establishing 2024 SEO Fee Schedule. All voted in favor. Motion carried.

Greenwich Township Board of Supervisors
Reorganizational Meeting
Tuesday, January 2, 2024 @ 7 p.m.

BOARD APPOINTMENTS

A motion was made by Mr. Diehl, seconded by Mr. Berger, to adopt Resolution 2024-04 appointing Shelby Brett to the Zoning Hearing Board and Dodie Sable as alternate to the Zoning Hearing Board with their terms ending 12/31/2026. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to appoint Richard Wood to the Greenwich Township Planning Commission with a term ending 12/31/2027. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to set the Meeting Schedule for the Planning Commission to occur on the third Monday of every month and authorize the secretary to advertise the 2024 meeting dates. All voted in favor. Motion carried.

TAX COLLECTION AND FINANCE

A motion was made by Mr. Berger, seconded by Mr. Diehl, to authorize the Depositories for Township funds to be New Tripoli Bank and PLGIT. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to appoint Berkheimer as the Collector of Local Services, Amusement, and Delinquent Per Capita Taxes. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to appoint Berks EIT Bureau as the Collector of Earned Income Taxes. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to appoint Berks County Tax Claims Bureau as the Collector of Delinquent Real Estate Taxes. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to appoint Kay Brendlinger as the Collector of Per Capita Taxes. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to establish Mileage/Travel Reimbursement at the current IRS Rate of .67 per mile. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to adopt Resolution 2024-05 to Appoint an outside Auditor. All voted in favor. Motion carried.

STATE CONVENTION

A motion was made by Mr. Diehl, seconded by Mr. Berger, to appoint Victor Berger, Dean Spohn, Steven Diehl, Bobby Follweiler, and Diane Hollenbach as Delegates to the State Convention. All voted in favor. Motion carried.

Greenwich Township Board of Supervisors
Reorganizational Meeting
Tuesday, January 2, 2024 @ 7 p.m.

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to appoint Victor Berger as the Voting Delegate for the State Convention. Mr. Spohn and Mr. Diehl voted in favor and Mr. Berger abstained. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to appoint Dean Spohn as the Alternate Voting Delegate. Mr. Berger and Mr. Diehl voted in favor and Mr. Spohn abstained. Motion carried.

Having no further business, Mr. Spohn adjourned the Reorganization Meeting at 7:12 p.m.

Respectfully Submitted,

Diane Hollenbach

Administrator/Secretary/Treasurer