

Greenwich Township Board of Supervisors  
Monday, February 3, 2025 @ 7:30 p.m.

Attending: Supervisors: Dean Spohn, Victor Berger, Steven Diehl, Professional Staff: Colin Macfarlane-Kozloff Stoudt P.C., and Diane Hollenbach-Administrator

Guests: Linda Wood, Andrew Dietrich, Marc and Dodie Sable, Doreen Tobin

Mr. Spohn called the Greenwich Township Regular Meeting to order at 7:30 p.m. and asked everyone to rise for the Pledge of Allegiance.

**ANNOUNCEMENTS:**

Please state your name and address if addressing the Board. This meeting will be recorded for the accuracy of the minutes and deleted. Attending visitors may also be recording.

**APPROVAL OF THE MINUTES:**

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the minutes of the January 6, 2025 reorganization meeting. All voted in favor. Motion carried.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to approve the minutes of the January 6, 2025 regular meeting. All voted in favor. Motion carried.

**PERSONAL APPEARANCES and PUBLIC COMMENT:**

Doreen Tobin of 57 Skyview Drive introduced herself to the Board as the township's library liaison. She will be providing updates on the library at future meetings.

**PLANS TO REVIEW:** The monthly Subdivision and Land Development Status Report was reviewed.

Harmike Land Development Plan – Mrs. Hollenbach reported that the Penn DOT HOP for the Harmike project expires at the end of March. The plan has not been recorded because the agreements haven't been signed, nor the financial security posted. Mr. Macfarlane advised contacting the developer, asking for his intentions in writing and replenishment of the review escrow.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to authorize the submission of the Harmike Highway Occupancy Permit extension if the developer indicates in writing by March 25, 2025 that he is going to proceed with the plan and replenishes the escrow account. All voted in favor. Motion carried.

Crossroads X Final Plans – Mrs. Hollenbach reported that twelve sets of revised plans were dropped off for the Crossroads X project. The plan reduces the size of the building. Mr. Macfarlane stated that the plans were not yet accepted for review. The Municipal Planning Code is silent on plans with conditional approval, but he recommended the Township Engineer look at the plans before we proceed in order to determine if the changes are significant enough to

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warrant a new preliminary plan review. Mr. Macfarlane will communicate with the developer's counsel.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

A motion was made by Mr. Diehl, seconded by Mr. Berger, to accept the Planning Commission 2024 Annual Report. All voted in favor. Motion carried.

Pension

A motion was made by Mr. Diehl, seconded by Mr. Berger, to authorize preparation of GASB report for the Greenwich Township pension plan at a cost of \$500. All voted in favor. Motion carried.

Tax Collection – Mrs. Hollenbach explained that any changes for the tax collector compensation must be done by February of the year of the municipal election for the position. She did some research and Kay Brendlinger also supplied information and recommended that the average per bill rate was \$3.50. This new rate would not be effective until 2026. A change was proposed to increase the tax certification fee from \$15 to \$25.

A motion was made by Mr. Berger, seconded by Mr. Diehl, to adopt Resolution 2025-06 Tax Collector Commission 2026 and Other Fees. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Berger, to adopt Resolution 2025-07 Disposition of Tax Collector Records. All voted in favor. Motion carried.

**REPORTS:**

Administrator – Mrs. Hollenbach reported that notice had been received from Synagro that the Leid Farm on Sittler Valley and Berger Roads would be land applying biosolids. Tom Sweeney of the PA DEP was contacted and the location of the former animal composting operation and the new biosolids bunker and the proximity of the bunker to the headwaters of a stream were discussed. Mr. Sweeney will be inspecting the site.

Road Master

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the purchase of four loader tires at a cost of \$12,042.00. All voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to approve full-time and part-time road crew members to attend Safety Training at Lower Macungie on March 13<sup>th</sup>, workload and weather permitting. Mr. Diehl and Mr. Spohn voted in favor. Mr. Berger abstained. Motion carried.

Engineering and Zoning Reports – Written reports were submitted.

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Solicitor

A motion was made by Mr. Berger, seconded by Mr. Diehl, to ratify the Rossi Settlement Agreement. All voted in favor. Motion carried. All litigation has been withdrawn, and Ms. Rossi has obtained a permit for her carport.

**FINANCIAL MATTERS:**

A motion was made by Mr. Diehl, seconded by Mr. Berger, to approve the bills and accept the Treasurer's Report as presented. All voted in favor. Motion carried.

Having no further business, Mr. Spohn adjourned the regular meeting at 7:57 p.m.

Respectfully Submitted,

Diane Hollenbach

Administrator/Secretary/Treasurer