

**The Township of Greenwich
Board of Supervisors Meeting
Monday, May 7, 2018**

Minutes

CALL TO ORDER AND PLEDGE OF ALLEGIANCE: Chairman Victor Berger called the meeting to order at 7:30 pm. Members present: Dean Spohn and Alice Flyte. Professionals present: Solicitor, Alex Elliker; Engineer, Pete Eisenbrown; Secretary/ Treasurer, Jane Werley.

ANNOUNCEMENTS:

1. Chairman Victor Berger informed the audience that an Executive Meeting was held May 7, 2018 from 7:00 pm to 7:30 pm.
2. Chairman Victor Berger informed the audience to please state their name and address if addressing the Board.
3. Chairman Victor Berger informed the audience that this meeting will be recorded and will be deleted once minutes are typed.
4. RTK Request Fulfilled – Kay Brendlinger
 - a. Copies of Detailed General Ledgers for all five (5) Township Accounts for Entire years of 2016 & 2017
 - b. Copies of End of Year Bank Reconciliations for all eight (8) Township Accounts for years ending 2015, 2016 and 2017.
 - c. 315 Printed Pages @ .25 ea. totaling \$ 78.75
Secretary hours 3.5
5. RTK Request Denied – Fred Germann
 - a. Paper or Electronic copies of Crossroads X #2 Plan. Request was denied due to the Township not being in possession of an electronic copy. Township has one paper copy for review during regular office hours.

APPROVAL OF THE MINUTES:

1. Motion to approve the Minutes of the April 2, 2018 Board of Supervisors Meeting with addition to Harmike #7 “with the exception being fuel delivery trucks”, made by AF and seconded by DS. Motion carried 3-0.

HEARING OF THE VISITORS:

1. Fred Germann questioned again why the Crossroads X #2 plans are not on the Township website or available in electronic format and also why he cannot personally take the office copy out to be copied. Alex Elliker explained the RTK Law on why removing original documents from a municipal office is not permitted, and since the Township is not in possession of an electronic plan we cannot offer it. Fred stated that he read a document and that all of this is at the Township’s discretion and he would like Alex to obtain a copy of the law for him. Alex informed Fred that he can look the law up on line under the Sunshine Law.
2. Kay Brendlinger questioned why her Right-to-Know request was part of the agenda stating that she felt as though she was being singled out and put on the spot. Secretary, Jane Werley explained that all Right-to-Know requests will now be part of the agenda as recommended by PSATS at the State Convention Workshop. Kay also stated that during a previous Board of Supervisors meeting she felt threatened by the Solicitor in reference to her RTK requests. Kay was not present at that

meeting. Alex explained that the meeting she is referring to had absolutely nothing to do with right-to-know requests, and that all right-to-know requests will be fulfilled following the guidelines of the Sunshine Law. Alex also explained that the previous meeting she is referring to had to do with an investigation completed by the State Ethics Commission, which found no wrong doing by the Township, however, the residents involved in the continuance of their own investigation were informed that if there is any defamation to the Supervisors legal action may be taken.

3. Joyce Dietrich, requested orange cones be placed on Old Rt. 22 by The Friedens Church for Voting Day on Tuesday, May 15, 2018. The Township Secretary will inform the Road Master to make arrangements and have this done.
4. Linda Wood, spoke of the County Comprehensive Plan and how it will affect the Greenwich Township. The plan is not yet available for public view. Dean Spohn gave a brief summary of what the County's plan is suggesting. The County is encouraging development along Krumsville Rd. and Rt. 737 and basically gave the reason that higher taxes are needed. Linda requested that the Board check with the County on when that plan will be ready for public review.

PLANS TO REVIEW:

1. Subdivision of Land Development Plan Status Report May 7, 2017.

OLD BUSINESS:

1. EMS Maps and Run Cards. Phil Salamone from Kutztown Ambulance spoke about changes made to the run cards at the request of the Fire Chief and stated that the information was given to the County and the County is in agreement with those minor changes. All EMS responders are in agreement and the Run Cards are ready to be signed by both the Fire Chiefs and EMS Chiefs. Required signatures should be complete by May 5, 2018 after which the required information will be forwarded to Berks County. Victor Berger will follow up with the County to request finalization be completed by the next Board Meeting on June 4, 2018.

NEW BUSINESS:

1. Opening of the Aggregate Bids and Award the Bid. Bids were opened by Solicitor, Alex Elliker. Motion was made by AF to accept the bids as submitted and seconded by DS. Motion carried 3-0. Motion made by DS to award the bid to New Enterprise Lime and Stone Company, Inc. seconded by AF. Motion carried 3-0.
2. Motion to Authorize Secretary to compose two (2) resolutions made by AF and Seconded by DS. Motion carried 3-0. Drafts of both resolutions given to Solicitor for review and will be put on the agenda for the June Meeting.
 - a. Disposition Resolution for Destruction of Records for the year 2010 and prior.
 - b. Establishing a policy on the recording and deletion of public meetings.
3. Board reviewed three (3) reports:
 - a. 71 Gensinger Rd.
 - i. PA Dept. of Environmental Protection – Earth Disturbance Inspection Report received
 - ii. Berks Enviro Tech, Inc. – Sewage Violation Report received
 - b. 323 Old Rt. 22 – Berks Enviro Tech, Inc. – Sewage Violation Report received

REPORTS:

1. Zoning Officer/Engineer Report & UCC Building Permit Report – Pete Eisenbrown, LTL Consultants
 - a. Zoning Report reviewed with permit listing for the month.

- b. Crossroads X #2 – actively reviewing new plan submission for a warehouse.
 - i. Discussion took place in regard to hiring an outside fire expert to review part of the warehouse plan. Marc Sable requested that if an expert is hired he would like them to revisit the ICC Fire Code Appendix D and report any changes that may be deemed necessary. Motion made by AF to have the Solicitor prepare a list of fire review experts. Seconded by DS. Motion carried 3-0.
- c. Salt Shed – Contractor submitted a signed agreement with bonds. Contractor requested to meet with the Township Engineer and Road Master to do a final review of the plan and determine a start date for construction. Motion made by DS to authorize signage of the contract by Chairman Victor Berger. Seconded by AF. Motion carried 3-0.
- d. Motion made by DS to accept LTL’s Zoning Report as submitted. Seconded by AF. Motion carried 3-0.
- e. Motion made by AF to accept LTL’s Engineering Report as submitted. Seconded by DS. Motion carried 3-0.

FINANCIAL MATTERS:

- 1. Motion made by AF and seconded by DS to approve the bills as presented. Motion carried 3-0.
- 2. Motion made by AF and seconded by DS to approve the Treasurers Report as presented. Motion carried 3-0.

ADJOURNMENT:

- 1. Motion made by AF to adjourn the meeting at 8:15 pm, seconded by DS. Motion carried 3-0.

Respectfully Submitted,

Jane Werley
Secretary/Treasurer