

Township of Greenwich
Board of Supervisors Meeting
Monday, February 6, 2023, 7:30 p.m.

Attending: Supervisors: Dean Spohn, Steven Diehl, Professional Staff: Ryan Wessner-LTL Consultants, Colin Macfarlane-Kozloff Stoudt P.C., Bobby Follweiler-Road Master, and Diane Hollenbach-Administrator

Guests: Linda Wood, Dodie and Mark Sable, Emily Wessner, Marco Folino, Rob Hain – Berks Surveying

Mr. Spohn called the Greenwich Township Regular Meeting to order in the Greenwich Township Municipal Building at 7:30 p.m.

ANNOUNCEMENTS: Mr. Spohn asked the public to please state your name and address if addressing the Board. This meeting will be recorded for the accuracy of the minutes and deleted. Attending visitors may also be recording.

An executive session was held January 25th from 7:30 p.m. until 9:30 p.m. for matters of potential litigation.

APPROVAL OF THE MINUTES:

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to approve the minutes of the January 3, 2023 Reorganization Meeting. All present voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to approve the minutes of the January 3, 2023 Regular Meeting. All present voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to approve the minutes of the January 30, 2023 Special Meeting. All present voted in favor. Motion carried.

HEARING OF THE VISITORS:

Linda Wood of 142 Circle Road asked where the Township was on the fire code, noise study, building square footage limit and historical preservation. She asked if the Township had reached out to Maxatawny or Maiden creek Township on the warehouse issue or seen if PSATS has a model ordinance. Mr. Macfarlane of Kozloff Stoudt, P.C., stated that the Township is in the process of developing more stringent fire regulations. Greenwich Township already has a noise decibel limit ordinance that can be enforced and currently has a net buildable area restriction in the zoning ordinance. Road noise is a Penn DOT issue on state roads but the Township does have an idling ordinance. Mr. Wessner, of LTL Consultants, emailed the state for guidance on the historical preservation. Mrs. Wood clarified that she was interested in ordinances that require property owners to document and make a record of a historical structure prior to its removal.

PLANS TO REVIEW:

Leid Poultry Barn Preliminary Plan Time Extension

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to accept the time extension for the Leid Poultry Barn Plan until May 8, 2023. All present voted in favor. Motion carried.

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Folino Estates – East Side Preliminary Plan – Rob Hain of Berks Surveying explained that the plan before the Supervisors called for a building expansion in the rear of the existing restaurant for storage and office space, expansion of the barn for storage, a new barn for agricultural use, a new parking lot, expansion of an existing storm water basin and added a new storm water basin. A pavilion will also be added to the restaurant. There will be no new traffic.

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to approve a waiver to Section 509.9.F.5 of the Subdivision and Land Development Ordinance to allow grading closer than five feet from the property line. All present voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to approve a waiver to Appendix V Section 2.3.C.8 one foot of freeboard over 25 year storm. All present voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to approve the Folino Winery – East Side Preliminary Plan conditional upon the items set forth in the LTL Consultants, LTD. November 17, 2022 review letter, which are incorporated by reference. All present voted in favor. Motion carried.

OLD BUSINESS:

Agricultural Security Area Enrollment

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to adopt Resolution 2023-04 Agricultural Security Enrollment of 301 Gun Club Road and Hottenstein Road. All present voted in favor. Motion carried.

NEW BUSINESS:

Long Lane Curb Damage Settlement

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to authorize the Board of Supervisors to sign the Settlement Release Agreement from Erie Insurance regarding Long Lane accident curb damage. All present voted in favor. Motion carried.

Resolution 2023-05 Dissolution of Records

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to adopt Resolution 2023-05 Dissolution of Financial Records of 2015. All present voted in favor. Motion carried.

June 3rd Bike Tour

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to grant conditional approval to the Gran Fondo Hincapie Series, and Joe Codington's request for the use of the Greenwich Township roads to hold their scheduled June 3, 2023 bicycle event contingent upon receiving a copy of the approved PennDOT permit required by the state. All present voted in favor. Motion carried.

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Resolution 2023-06 Appoint Zoning Hearing Board Alternate

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to adopt Resolution 2023-06 appointing Dodie Sable as Zoning Hearing Board Alternate. All present voted in favor. Motion carried.

REPORTS:

Administrator – Diane Hollenbach reported that the annual reports were filed with the state. Letters were mailed for tree trimming, mobile home licenses and ethics statements. Payroll was brought in house. Mrs. Hollenbach met with the Township Engineer and Zoning Officer to go over projects and procedures. A zoning hearing was attended and a zoning appeal has been received from the Leids. Future projects include research on electronic record storage. Emily Wessner questioned how payroll taxes would be filed and Mrs. Hollenbach explained that she would file the taxes.

Road Master - Bobby Follweiler stated the road crew has been doing tree trimming and cold patching. The Route 78 project in Greenwich is scheduled to be complete in spring. The contractor will be shutting Gensinger Road between Deer Run and Long Lane for two days. Mr. Diehl was given a tour of the garage and equipment.

Engineering and Zoning Reports –Ryan Wessner responded to a complaint about a new light at Pottles and is working with the property owner on permits.

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to authorize the creation and preparation of a Fire Safety Ordinance. All present voted in favor. Motion carried.

Solicitor – no report

FINANCIAL MATTERS:

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to approve the bills and accept the Treasurer's Report as presented. All present voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to approve the transfer of \$500,000 from the General Fund Money Market to a 6 month Certificate of Deposit with a yield of 4%. All present voted in favor. Motion carried.

A motion was made by Mr. Diehl, seconded by Mr. Spohn, to approve the change to signatories on the bank accounts and authorize signing of the signature cards between meetings. All present voted in favor. Motion carried.

Hearing no further business, Dean Spohn adjourned the February 6, 2023 Board of Supervisors meeting at 8 p.m.

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Respectfully submitted,

Diane Hollenbach
Administrator/Secretary/Treasurer