

**The Township of Greenwich  
Board of Supervisors Meeting  
Monday, June 4, 2018**

**Minutes**

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**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** Chairman Victor Berger called the meeting to order at 7:30 pm. Members present: Dean Spohn and Alice Flyte. Professionals present: Solicitor, Dan Becker; Zoning Officer, John Yoder; Secretary/ Treasurer, Jane Werley.

**ANNOUNCEMENTS:**

1. Chairman Victor Berger informed the audience that an Executive Meeting was held June 4, 2018 from 6:30 pm to 7:20 pm to discuss litigation issues.
2. Chairman Victor Berger informed the audience to please state their name and address if addressing the Board.
3. Chairman Victor Berger informed the audience that this meeting will be recorded and will be deleted once minutes are typed.
4. Monthly Right-to-Know Report
  - a. Two (2) RTK Request Denied by Kozloff Stoudt – Kay Brendlinger  
Time sheet for calculating the Secretary hours needed for RTK request dated 4/6/18 from Kay Brendlinger. Denied under Section 705 of the RTKL. (10 min. +Solicitor Fee)  
Please advise the dates used for the RTK announcement inclusion per the 5/7/18 agenda. Denied under Section 102 of the RTKL. (10 min +Solicitor Fee)
  - b. Verbal RTK Request – Kay Brendlinger  
Stopped in office to view 3 December 2017 bank statements and took some notes. Questioned a November 2017 General Journal Entry, PR Liabilities carry over. (60 min)
  - c. RTK Request – Kay Brendlinger  
Most recent copy of Fire Company Activity Fund Balance Sheet – Kempton  
Most recent copy of Fire Company Activity Fund Balance Sheet – Kutztown  
Most recent copy of Fire Company Activity Fund Balance Sheet – Virginville  
Copies of sheets sent to Fire Companies S/B June or July 2017. (30 min)
  - d. RTK Request – Dodie Sable  
Review document from Berks County Planning Commission for Crossroads X Warehouse Plans #2.  
Review document from LTL Engineers for Crossroads X Warehouse Plans #2.  
Extension request dated May 2018 from Crossroads X Warehouse Plans #2.  
Greenwich Township and G.T. Solicitor response to above extension request.  
Copy of the 14 day notice that the plans were being withdrawn for extension.(52 min +Solicitor Fee)
  - e. RTK Request – Fred Germann  
Review letter of Crossroads X Warehouse prepared by LTL.  
Review letter of Crossroads X Warehouse prepared by Berks County.  
Plan view showing locations of double ring infiltrometer tests made at the proposed Crossroads X Warehouse site. Denied. (41 min –Solicitor fee)

**APPROVAL OF THE MINUTES:**

1. Motion to approve the Minutes of the May 7, 2018 Board of Supervisors Meeting made by DS and seconded by AF. Motion carried 3-0.

## **HEARING OF THE VISITORS:**

1. Fred Germann commended LTL on their review of the Crossroads X #2 plan.
2. Linda Wood commented on the chipping job done on her road and was very pleased with the quality of road work done.
3. Marc Sable requested an explanation on why/how Kay Brendlinger's Right-to-know request was denied under RTK Section 102. D. Becker explained the reason for denial.

## **BID FOR DONAT RD. AND KOHLERS HILL RD. CULVERT PROJECT:**

1. Joe Rogosky of Great Valley Consultants explained the bid process. Five bids received. Reamstown Excavating being the lowest. Joe recommended that the Bid be awarded to Reamstown Excavating. Plan meets all PennDot specs. Great Valley Consultants will provide the Township with Bonds, Insurance Certificates and all necessary documents. Motion made to award the bid to Reamstown Excavation made by AF and seconded by DS. Motion carried 3-0.

## **PLANS TO REVIEW:**

1. Motion made to grant the request for an extension of time on the Crossroads X #2 plan for 90 days, until September 30, 2018 made by DS and seconded by AF. Motion carried 3-0.
2. Motion made to approve the plans submitted for the Shrawder Annexation, 279 Schlegel Rd. made by DS and seconded by AF. Motion carried 3-0. Plans should be ready for signage at the August Board of Supervisors meeting.
3. Subdivision of Land Development Plan Status Report May 7, 2017.

## **OLD BUSINESS:**

1. Motion made to sign Resolution No. 2018-04, Disposition Resolution for the Destruction of Records for the year 2010 and prior, made by AF and seconded by DS. Motion carried 3-0.
2. Motion made to sign Resolution No. 2018-05, Establishing a policy on the Recording and Deletion of public meetings, made by AF and seconded by DS. Motion carried 3-0.
3. Aaron Navarro, requested permission be granted to Pete Eisenbrown to discuss LTL's review/comments on the Krumsville Convenience Store plan outside of a public meeting. The Board of Supervisors unanimously denied this request, and prefer all discussion take place at a public meeting.
4. 71 Gensinger Rd. – Notice of Violation sent certified Mail was not responded to. LTL posted the violation notice on the property and is awaiting a response. Property owner has 60 days to clean up the property, if that time line is not met citations will be given.

## **NEW BUSINESS:**

1. Motion to release escrow balances for Conditional Use and Zoning Hearings for David Laudadio, Harmike Investments, Crossroads X and Lucky Leprechaun Vineyard made by AF and seconded by DS. Motion carried 3-0.
2. Motion to approve Carbonite as our off site computer back up provider for one year made by DS and seconded by AF.
3. Motion to accept the Municipal Insurance Renewal Proposal from Brosky Insurance made by AF and seconded by DS. Motion carried 3-0.

## **REPORTS:**

1. Road Master Report, Bobby Follweiler.
  - a. Resident having a problem with Trucks knocking down Verizon wires on his property. Verizon is not being diligent with fixing the problem. D. Becker will attempt to get a contact number for someone at Verizon, but this mainly a private issue between the property owner and the driver of the truck.
  - b. Road Crew has graded and patched most township roads and will be working on mowing.

- c. Linda Wood mentioned that there is no line of sight on Rt. 143 at the bridge. J. Yoder will be in Windsor Township next week and will bring that to their attention.
  - d. Motion to authorize the execution of easements for the Donat and Kohlers Hill Project, contingent upon execution of the residents, made by AF and seconded by DS. Motion carried 3-0.
2. Zoning Officer/Engineer Report & UCC Building Permit Report – John Yoder, LTL Consultants
    - a. Review of reports. Motion made by to accept the LTL reports as presented made by AF and seconded by DS. Motion carried 3-0.
    - b. Motion made to authorize LTL, B. Follweiler and Conestoga Construction to start the Salt Shed Construction made by AF and seconded by DS. Motion carried 3-0.
    - c. Hiring of Fire Consultant – D. Becker has be in contact with two and recommends Greg Jakubowski of Fire Planning Associates. D. Becker will request a formal proposal to be reviewed at next month’s Board of Supervisors meeting.
  3. Solicitor – Dan Becker
    - a. Received emails from both Mr. Demchyk of NE Ambulance and Brian Gottschall informing the Township that NE Ambulance has given their 30 day notice of closing and will be out of business as of June 30, 2018. NE Ambulance’s run card area will need to be reappointed to another ambulance service. Brian Gottschall suggests that they take the run cards and whoever is in second place moves up to first in order to still have the fastest respond times possible. Motion made to authorize Brian Gottschall to prepare the plan with changes made by DS and seconded by AF. Motion carried 3-0. D. Becker will notify B. Gottschall of the motion and have him proceed.
    - b. Motion made to authorize D. Becker to send a letter to PennDot addressing the Board’s continued concerns with Zettlemyer and Bauer Rds. Made by DS and seconded by AF. Motion carried 3-0.

**FINANCIAL MATTERS:**

1. Motion made by AF and seconded by DS to approve the bills as presented. Motion carried 3-0.
2. Motion made by AF and seconded by DS to approve the Treasurers Report as presented. Motion carried 3-0.

**HEARING OF THE VISITORS:**

1. Leroy Kerschner – Passed out photos of Rt. 737 North with Warning Signs concerning trucks and trailers. D. Becker explained that Rt. 737 is a State Road which the Township has no authority over, and that PennDot would be responsible for signage and enforcement of truck and trailer restrictions. Leroy also requested that the Township follow up with Crossroads X about weed control on their property.

**ADJOURNMENT:**

1. Motion made by AF to adjourn the meeting at 8:23 pm, seconded by DS. Motion carried 3-0.
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Respectfully Submitted,

Jane Werley  
Secretary/Treasurer